

**ICAR-INDIAN INSTITUTE
OF
WATER MANAGEMENT**

**CHANDRASEKHARPUR
BHUBANESWAR-751023**



**TENDER PAPER
FOR**

SUPPLY OF FURNITURE

ICAR-INDIAN INSTITUTE OF WATER MANAGEMENT
CHANDRASEKHARPUR, BHUBANESWAR- 751023

Advertisement No. **ICAR-IIWM/10/16**

TENDER CALL NOTICE

The Director, ICAR-Indian Institute of Water Management, Chandrasekharpur, Bhubaneswar invites sealed quotations for purchase of furniture as per Annexure-I from the Reputed/Registered/ Manufacture/ Authorized firms/Agencies/Dealers/ Stockiest etc.

The tender form can be had from ICAR-IIWM Office at Chandrasekharpur, Opposite Rail Vihar, Bhubaneswar on payment of ₹1000.00 (Non- refundable) and ₹1050.00 (Non-refundable) if tender form is to be sent by speed post in the shape of demand draft drawn in favour of ICAR-UNIT-IIWM payable at Bhubaneswar drawn on any Nationalized Bank from **22.11.2016** to **14.12.2016** during the working hours (**09.30 A.M.** to **01.00 P.M.** and **02.00 P.M.** to **05.00 P.M.**). The bidding document is also available in IIWM Website www.iiwm.res.in which may be down loaded for use. A demand draft for ₹1000.00 drawn in favour of the ICAR-UNIT-IIWM payable at Bhubaneswar drawn on any Nationalized Bank is to be sent along with the tender towards the cost of bidding document if down loaded. The last date for receipt of tender is upto **05.00 P.M. of 14.12.2016** and will be opened on **15.12.2016 at 11.30 A.M.**

Administrative Officer (I/c)

ICAR – INDIAN INSTITUTE OF WATER MANAGEMENT

Opposite Rail Vihar, Chandrasekharpur, Bhubaneswar – 751023, Odisha.

TENDER NOTICE FOR PURCHASE OF FURNITURE**Cost of Tender Paper: ₹1000.00 and EMD: @ 5% of the quoted value of each item.****Separate DD(s) to be drawn in f/o "ICAR-Unit-IIWM" payable at Bhubaneswar drawn on any nationalized bank.****Last date of submission of tender 14.12.2016 up to 05.00 P.M. opening on 15.12.2016 at 11.30 A.M.**

Sl. No.	Name of Items	Specifications	Quantity	Price per unit in ₹	Amount in ₹
1.	Table	Specious table with double storage, Rosewood colour Top, Frame dia 25.5±0.5mm x 1.2±0.1mm thick MS ERW tube, Large work surface(Panels are made from 25-26mm thick Pre-laminated Boards, 2mm thick PVC edge banding on all sides, Two sets of storage units: i) 3 drawer unit, ii) 1 box and 1 file drawer unit(drawer tray 0.5±0.1mm thick MS drawer front 0.8±0.1mm thick MS) Locking with 7 Lever to 10 Lever, Square tubular understructure, Size: 1650±50(L) x 900±50(W) x 750±10H in mm	08 Nos.		
2.	Sitting Chair	Thick cushion seat & Back HR Polyurethane foam is moulded with density =45±2kg/m ³ and hardness load for back foam 16±2 kgf, Seat and back moulded polyurethane foam and are made up of 1.2±0.1cm thick hot pressed plywood measured, tabular frame is cantilever type, size 47.5cm. (W) x 58.0cm. (H), Seat Height Adjustment of 12.0±0.3cm, Nylon Pedestal moulded in black 33% glass-filled Nylon 66 and fitted with 5 nos. twin wheel castors, The pedestal pitch-center dia is 76.3±1.0cm., Size: W 76.3, D76.3, H85.5-97.5 and seating height 42.5-54.5 in cm	08 Nos.		
3.	Visitors Chair	Cantilevered frame that is reinforced at the bends to give a spring back effect, blue colour cushion fabric finish with HR Polyurethane foam is moulded with density =45±2kg/m ³ and hardness load 16±2 kgf, Seat and back size 42.0cm. (W) x 42.0cm. (D) and 42.0cm. (W) x 26.5cm. (H) are made from 1.0 ±0.1 cm thick hot pressed moisture resistant, Size:W46.5, D59.5, H82.5 and Seating height 46.0 in cm.	16 Nos.		
4.	Almirah Plain	Prime Quality CRCA Steel - Panels from 0.6 mm thick (±0.07mm) & Front frame, Shelf 0.8 mm thick (±0.1mm), Full height Steel Hinged Door, Recessed Handle cum Cam Lock, 3 way locking mechanism with shooting bolt arrangement 6 Lever and above lock for safety, Load Capacity per each shelf is 35 Kg minimum, 4 Nos. of Adjustable Full Shelves, The A4 size Box file can be stored vertically on three shelves and the clear space above fourth shelf is 180mm, Metal Top only and Size: 900±25(L) x 450±10(W) x 1850±50H in mm	08 Nos.		
TOTAL					

TERMS & CONDITIONS

1. The quotations should reach this office by not later than **05.00 P.M.** on **14.12.2016**. Quotations received after the specified date & time will not be considered at all. The envelope superscribing the details of Quotation, Tender Notice No. and last date of submission. The Tender is also subject to the following general terms and conditions and the Parties/Respondent may take it as read only those terms and conditions which specifically apply to the particular Tender. The quotation received will be opened on **15.12.2016 at 11.30 P.M.**
2. Only Reputed, Registered and Authorized Firms/Agencies/Dealers/ Stockiest etc. (the copy of the Registration/Dealership/PAN, VAT/CST, IT Clearance Certificate have to mandatorily be enclosed as proof) are eligible to submit the tenders.
3. Quotations shall be submitted only for the articles of the given specification only.
4. Rate quoted should be for delivery alongwith fittings at FOR destination i.e. ICAR-Indian Institute of Water Management, S.E.Rly. Project Complex, Chandrasekharpur, Bhubaneswar-751023.
5. If taxes, duties or any other charges over and above the rate quoted are payable by the purchaser, actual/percentage of such taxes, duties of charges should be separately and clearly indicated. Please note that this Institute is entitled to concessional sales tax applicable to educational and research Institute/laboratories etc. against declaration form. Sales Tax Registration No. and date may be indicated in the quotations.
6. In case, any of the items mentioned in the schedule are covered Rate Contract with DGS&D rate contract. No. and date may be specified. A copy of the rate contract is enclosed to the tender.
7. Articles listed in the schedule are required immediately.
8. Quotations should be completed in all respect such as minimum quantity of supply, specifications, unit, rate, amount mode of dispatch etc. If any installations are to be made by the payable therefore should be clearly indicated in the quotation.
9. As per Govt. of India norms, all payment are to be made through Electronic Mode as such bank details like A/c No., Name of the A/c Holder, Branch Name & Address, IFS Code etc. may be given in the final bill after satisfactory completion of the supply/fittings.
10. Enquiries regarding rate will not be entertained. Prices once quoted are final and no negotiation whatsoever shall be allowed.
11. Bid Security (Earnest Money Deposit): @ 5% of the quoted value for each item will be submitted along with the price bid in the form of Demand Draft drawn in favour of "ICAR UNIT - IIWM/Director, ICAR-IIWM, Bhubaneswar payable at Bhubaneswar drawn on any nationalized bank. Tender received without Bid Security (EMD) shall be summarily rejected. Bid Security of unsuccessful tenderers shall be released at the earliest possible after the award of contract/work order to the successful tenderer. Bidder must submit their offer alongwith requisite EMD in separate envelope superscribing with "EMD Envelope". In case bidder is exempted from submission of EMD, documentary proof in that respect. Without documentary evidence to the effect that the bidder is exempted from submission of EMD are liable for rejection.
12. Tenderers having ISO 9000/9001/9002/9003/14000 certificate may submit the copies of same.
13. Tenderers should furnish complete details of the latest technology available with full documentation & descriptive literature and point out any special features of their system. Please note that changing of model/make after opening of tender will be liable to rejection of the offer.
14. The Director, ICAR-IIWM, Bhubaneswar reserves the right to revise / amend the specifications of the furniture where ever applicable before the acceptance of tender and may ask for any document related to purchase at any point of time before issue of purchase order.

15. The tenderers shall fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of the furniture covered by the tender for a minimum period of 12 months from the date of purchase.
16. The offer should be valid for a minimum period of 180 days from the specified date of opening of the tender, during which period the tenderer agrees not to vary or alter or revoke his tender either in whole or in part.
17. Delivery schedule may be indicated clearly in the tender.
18. Submission of Tender will accompany the Tender fee of ₹1000.00 (Rupees One thousand) only in the form of Demand Draft in favour of "ICAR-UNIT-IIWM" payable at Bhubaneswar drawn on any nationalized bank.
19. All the Tender documents must be duly stamped and signed by the Principal Firms. In case, the Indian Agent / Representative submits tender, then it will have to produce a Certificate of such authority form making quotation on manufacturer's behalf.
20. All the Tenders should be addressed to DIRECTOR, ICAR-IIWM, Opp. Rail Vihar, Chandrasekharapur, Bhubaneswar - 751023, Odisha, India superscribing "Tender No. and Tender due on by post/courier only".
21. On confirmation of Purchase Order, delivery/supply has to be made at the risk of Supplier. Damage/loss, if any, in transit shall be borne by the Supplier only.
22. The price once quoted shall not be altered/amend later on at any state.
23. Correction or overwriting in the tender documents is not permissible. Every sheet of the tender documents and the terms and conditions should be signed and stamped by the authorized signatory of the firm.
24. The Director, ICAR-IIWM, Bhubaneswar reserves the right to accept or cancel any tender/all tenders in part or full without assigning any reason thereof.
25. If it is faked at any stage that the bidder has submitted documents with fabrication of facts and/or involved in fraudulent activities. The EMD shall be forfeited automatically without any notice.

Terms and conditions are acceptable.

Date:

(Authorised Signatory)